

Privacy Statement at www.ourgardenclub.co.uk

Overview

The General Data Protection Regulations (GDPR) came into force on 25th May 2018. Our aim is to comply with the regulations, but bear in mind that we are a small group of garden club volunteers, and not a multinational corporation - we don't have a team of Data Controllers here in our potting shed. Having said that, the GDPR takes no prisoners and we are not exempt.

In the first instance, if you have concerns with how we operate and what we do, then feel free to contact us - we'll do our best to help.

What information do we hold about you?

We hold the minimum amount of information that allows us to contact you. If you have contacted us, or if you are a member of the Club, this may include some or all of the following:

- Your name
- Your address
- Your contact phone number
- Your contact email address

We retain no other information about you.

What information do we publish on www.ourgardenclub.co.uk?

We don't publish any personal information on www.ourgardenclub.co.uk.

How has your information been collected?

All information that we hold will have been supplied by you. Information is not taken from any other source.

How is your information used?

It is used solely to keep in contact with you. If you are a Club Member, it is also used to maintain your membership details .

How is your information stored?

- On-line at a Gmail account (email correspondence)
- Off-line on various devices, eg desktop/laptop computers, backup HD.

Is your information stored or archived as paper/printed copies?

Yes. Membership application forms are retained for administrative purposes. Membership spreadsheets are sometimes printed off for administrative purposes. When no longer required, all paper documents are shredded or disposed of securely.

For how long do we retain your information?

Information is retained until you ask us to remove it, or until we purge information that we consider to be out of date. If you have contacted us by email (ie a general enquiry through our website), your email contact information may be retained in the form of archived emails and email threads ('sent items' etc) which is purged at intervals.

Will your information be shared with any third parties?

No, we won't do that, unless instructed to do so by an appropriate authority (police, court order etc).

Security

We take all reasonable measures to safeguard the information that you supplied and which is held on our systems, but like all other systems of this kind, the security of your information cannot be guaranteed.

Use of cookies

Session cookies may be used on various pages of the website. These are not retained, and are deleted when a browser is closed. The website does not utilise tracking cookies.

Removing your information

If you wish to have your contact details removed from our systems, then just send us a simple request by email and we will do so, and will confirm when done.

Contacting us

Our contact details can be found at www.ourgardenclub.co.uk - see the Contact link.

March 24th 2023